



SASKATOON DIVING CLUB

Refund Policy

Definitions

1. The following terms have these meanings in this Policy:
 - a. “Association” – **SASKATOON DIVING CLUB**
 - b. “In writing”- A letter, fax or email sent directly to the Association.

Purpose

2. To clarify the parameters regarding refunds relating to membership fees, bingo commitments, team wear, merchandise and travel.

Application of this Policy

3. All members who belong to following categories;
 - a. Voluntary withdrawal from program/ club
 - b. Re-assignment to a different dive group than is currently participating in per coach or parent request
 - c. Suspension from a program/ club
 - d. Termination of membership
 - e. Injury limiting participation

Voluntary Withdrawal

4. Summer Weekly Programs
 - a. 75% refund prior to the start of the session (start of the first scheduled class).
 - b. No refund on or after the session start date.
 - c. A \$10 administrative fee will be invoiced to the athlete.
5. Sessional Programs (Learn-to Dive & Pre Competitive)
 - a. 100% refund prior to the start of the session (start of the first scheduled class).
 - b. 50% refund within the first two weeks (until end of second class) of session.
 - c. No refund after the first two weeks (completion of the second class) of session.
 - d. A \$25 administrative fee will be invoiced to the athlete.
 - e. Diving Plongeon Canada registration fee is non-refundable.
6. Full Year Programs (Junior Development, Provincial, Competitive Foundations & Excellence)
 - a. 100% refund prior to the start of the session (start of the first scheduled class).
 - b. Thirty (30) calendar days written notice to be provided to the Association.
 - c. One (1) month of full fees will be assessed from date of written notice.
 - d. Additional costs incurred not listed above will be assessed.
 - e. A \$25 administrative fee will be invoiced to the athlete.
 - f. Remaining balance to be refunded in full, less applicable costs noted above.
 - g. Diving Plongeon Canada registration fee is non-refundable.
 - h. The final two months of the diving season (May and June) are non-refundable.
 - i. Services rendered are non-refundable.



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- j. High performance and Junior Development summer training will be non-refundable.

Re-Assignment

7. Upon request from the Head coach a diver may be moved up or down to a different dive group to suit their needs and ability at the time. The move is the sole discretion of the Head coach. Membership fees will be adjusted accordingly from the date the move is initiated, with no additional cost being assessed.
8. Upon request from an athlete/ parent to move a diver to a lower/ less competitive/ less frequent group, a \$25 administrative fee will be invoiced to the athlete. The fees will be adjusted accordingly once approved by the Head coach.

Suspension

9. When an athlete is suspended for any reason, their monthly fee withdrawal/ invoice will be halted from the date of suspension until it is lifted and a resolution has been reached by either the Association or Sask Sport.
10. If the athlete is reinstated as a member in good standing, at the sole discretion of the Association the following may occur;
 - a. Fees accrued during suspension are waived
 - b. Fees accrued during suspension are invoiced as part of regular monthly invoice.
11. If the membership of the athlete is terminated after a suspension based on a resolution by the Association or Sask Sport, refer to the Termination section of this document.

Termination

12. If the athletes membership has been terminated, one (1) month of full fees will be assessed from earlier of the following;
 - a. Date of suspension
 - b. Date of termination

Injury

13. If an injury or illness which precludes the athletes ability to train or compete in any capacity persists for a period of thirty (30) calendar days or longer, fees will be refunded to the date of injury or illness upon providing a medical certificate/ note to the Association.
14. Injury or illness lasting under 30 calendar days will not be refunded.

Bingo Commitments

15. Applies to only to members with bingo commitments.
16. Remaining bingo commitment (or cost of bingo buy-out) will be pro-rated based on remaining duration of the program at the time of voluntary withdrawal or termination of membership.
17. No refund on bingos previously worked prior to departure.



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Outstanding Invoices

18. If a member has additional unpaid amounts owing on their account at the time of departure, the Association will invoice for all monies owed on final invoice.
19. When a member is expected to receive a refund due to early withdrawal or termination, any unpaid amounts will be deducted from the refund amount.
20. All outstanding on unpaid accounts by non-members are due within thirty (30) calendar days. When not received within ninety (90) days from date of invoice, the amount owing will be subject to interest at a rate of prime + 1% per annum and will be sent to a collections agency for payment.